

ANNUAL REPORT 2016-2017

With gratitude to God, Bishop Serratelli and the parishioners of The Church of Christ the King, I am pleased to present our 2016-17 Annual Report. Over the past year we have been busy building and helping the community.

Our Holy Father, Pope Francis said: “The Church is or should go back to being a community of God’s people, and priests, pastors, and bishops, who have the care of souls, are at the service of the people of God.” A healthy Catholic community is both a spiritual and temporal family that faithfully celebrates the sacraments, rejoices in the lives of others, and, with love, helps those in need.

As Catholics, community is formed first and foremost at the Sunday Mass. “The Sunday liturgy is the source and summit of the Christian life” (Vat. II). The Mass is the primary way that our faith is celebrated, lived, and passed on to the next generation. I am happy to report that Mass attendance has increased over the past year.

In addition to building the community around the Altar, we also brought our community together around the table. This past November we celebrated our Feast Day by “bringing back” our Dinner Dance. The night was a great success as our family of faith gathered at the Madison Hotel and celebrated our identity as the Church of Christ the King. In addition, we celebrated the first ever Polish Dinner Dance. Our Parish Hall and patio were transformed into a Polish festival of delicious food, lively dancing, and community building. As we continue to spiritually and temporally build our local community, we continue to be true to our Catholic identity by serving the larger community.



CTK Dinner Dance



Polish Dinner Dance

Thanks to your ongoing generosity we were able to assist many charitable organizations within the Diocese of Paterson. We have been able to allow many organizations to participate in the Corporal works of Mercy, which include: feeding the hungry, clothing the naked and sheltering the homeless. Pope Francis wrote: “I ask you to ensure that humanity is served by wealth and not ruled by it.”

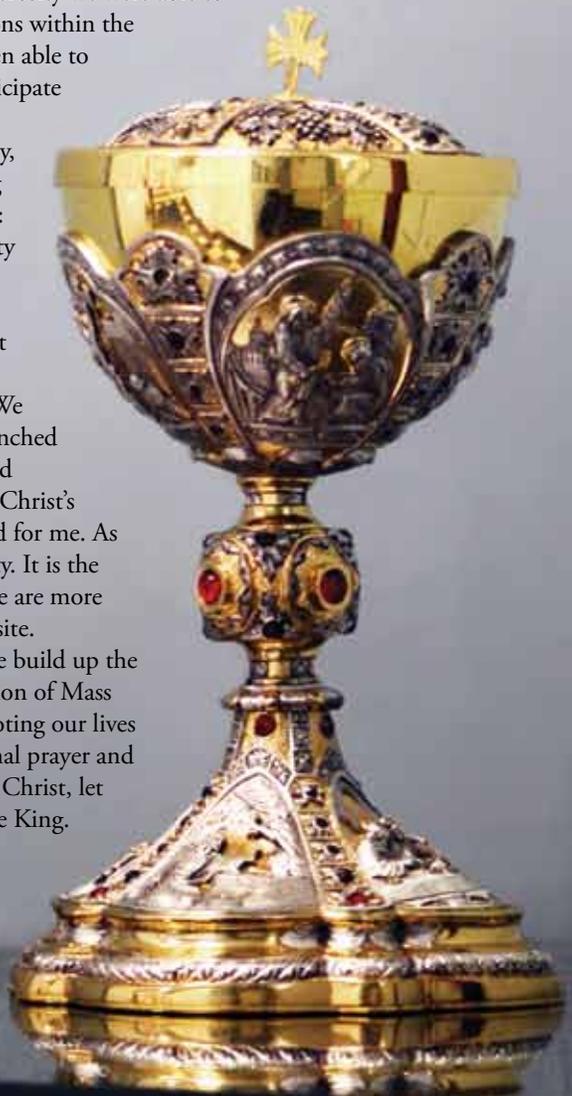
I am happy to announce that through the generosity of a prior bequest, a new initiative called “We Care/We Share” is now being launched to support our Parish’s current and

future outreach programs. It is by sharing our blessings with others that we live Christ’s command that whatever you did for the least of my brothers and sisters, you did for me. As a community of faith, it is a true blessing to be able to help our local community. It is the responsibility of the local community to take care of the local community. There are more details of this initiative on the back page of our Annual Report and on our website.

To build and serve our community is a holy and purposeful way to live. We build up the Body of Christ as we gather around the altar every Sunday. The weekly celebration of Mass and the reception of Holy Eucharist allow us to live as practicing Catholics devoting our lives to love of God and neighbor. Our local community is enriched by our communal prayer and continuing generosity. I hope you enjoy our Annual Report and in the name of Christ, let us continue to build and serve our community here at The Church of Christ the King.

Gratefully,

Fr. R. Sull



Pope Francis stated, “No one is saved alone, as an isolated individual, but God attracts us looking at the complex web of relationships that take place in the human community. God enters into this dynamic, this participation in the web of human relationship.”

As the newly formed staff began this fiscal year with two new members and individuals assuming new roles, they relied on one another in building relationships among themselves in order to seamlessly deliver the various ministries and programs to each of you that participated.

In addition to the aforementioned successful Parish Dinner Dance and Polish Dinner Dance, the staff introduced some new initiatives and enhancements, along with maintaining the traditional programs that have been the mainstay over the past decade. For example, using “Alive in Christ” from *Our Sunday Visitor*, the **Family Based Religious Education** program was enriched to give parents more tools to help convey the faith to their children. In addition, we celebrated the reception of First Reconciliation and First Eucharist with **29 children** and their families.

Women of Grace® is a national study group designed for discussion and prayer in parishes. This new initiative was co-facilitated by Sister Mary Joseph along with Beth Anne FitzPatrick, Mary Ellen Sullivan and Betsy Sullivan. **Thirty-four** women registered for the Fall and Spring. A **Bereavement group** based on the “New Day” journal program met for nine-weeks. A group met for six-weeks to read and discuss Pope Francis’ **Apostolic Exhortation** “*The Joy of the Gospel*.” In addition, some parishioners met to view the Pivotal Players DVD series, the follow-up of Bishop Barron’s Catholicism series. All new members are welcomed to these or similar programs this coming year.

Seven new cantors joined the **Music Ministry** as this group continues to enrich our spiritual lives and liturgical experiences. The Advent/Christmas Concert with the Saint Patrick’s Church choir was once again well-received. Music ministry is an integral part of the celebrations of all sacraments, and continues to support and enhance our other parish ministries.

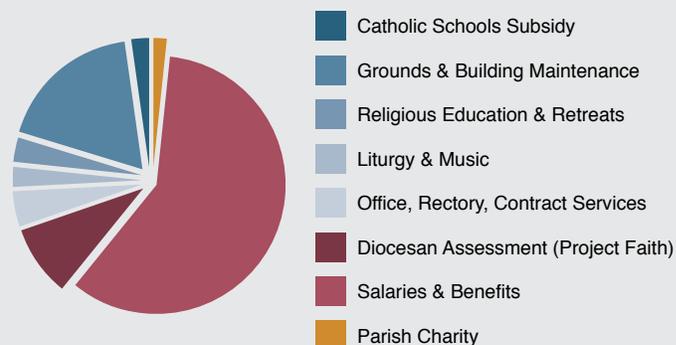
Service and **Outreach** to those less fortunate play a vital role in the parish, and are highly successful due to the generosity of parishioners and participation of our young adults. **Thirty-four** teenagers received the **Sacrament of Confirmation**. Along with the annual outreach help weeks in **Appalachia** and **Guatemala**, our teenagers continue to exemplify their maturing faith as they share their experiences during the annual **Rock, and Antioch Retreats**.

In addition to our regular support of the Interfaith Food Pantry, Eva’s Soup Kitchen, Family Promise of Morris County, Birth Haven, Catholic Charities and the Morris County Housing Authority (Christmas in a Box), a new opportunity for giving this year was introduced to benefit the residents of the Morris County Correctional Facility, of which Father Brian is a chaplain.

The monthly **Breakfast Club** continues to be a huge success for parishioners. Prayer Shawl and Transportation Ministries are ongoing, and over 200 coats, hats and scarves were collected for the Market Street Mission.

Revenues	FY 2016	FY 2017	FY 2018
			BUDGET
Sunday/Holiday Collections	760,985	751,436	754,450
Christmas & Easter Collections	172,152	179,430	170,000
Stipends (Weddings, Baptisms, Funerals, etc)	43,060	43,735	41,700
Restricted & Extraordinary Donations	72,991	37,011	43,000
Investment Interest & Dividends	8,830	10,193	11,000
Religious Education & Youth Ministry Tuitions	53,825	43,100	39,150
Miscellaneous & Rental Income	14,542	41,274	37,870
Diocesan Collections (Project Faith)	32,701	35,698	35,500
TOTAL CASH RECEIPTS	1,159,086	1,141,876	1,132,670
Expenses			
Salaries	529,432	453,109	464,135
Benefits and payroll taxes	198,089	198,525	206,385
Office, Rectory, Contract Services	40,926	42,670	49,875
Liturgy & Music	26,580	27,179	29,020
Religious Education & Retreats	20,846	30,948	34,900
Parish Charity	18,045	28,076	21,000
Grounds & Building Maintenance	183,437	233,720	204,355
Catholic Schools Subsidy	26,530	22,122	24,000
Diocesan Assessment (Project Faith)	101,873	88,877	99,000
Reserve for Capital Expenditures ⁽¹⁾	13,326	16,651	0
TOTAL OPERATING EXPENSES	1,159,086	1,141,876	1,132,670

⁽¹⁾ Surplus is used for Capital Expenditures



Advent/Christmas Concert



Guatemala Help Week



Christmas Pageant

We are a grateful and welcoming Catholic family of faith, nourished by the Word and Eucharist, called to serve as disciples of Christ, the King.

FINANCIAL REPORT

IN SUMMARY, OUR PARISH REMAINS DEBT-FREE and in stable financial condition. For our fiscal year ending June 30, 2017, total receipts slightly exceeded our total expenses by \$16,651 (1.4%), and we were able to replenish some of the Capital Reserves used from the 2014-15 fiscal year when the Parish did not meet its operational budget. Please see the detailed sections below that provide a framework to the accompanying pro-forma income statement and our budget for next fiscal year (from July 1, 2017 to June 30, 2018).

For the past few years, we have communicated the importance of regular weekly offerings throughout the year. Similar to your household, there are numerous recurring utility expenses (in addition to salary and benefits) that must be paid monthly. Some parishioners are taking advantage of the “eGiving” method provided by *FaithDirect* (in which you may use your credit card). We are pleased to report that there was a **2.9% increase** over the prior fiscal year using this method. Whichever method is chosen (some individuals prefer to have their bank mail the contributions directly to the parish, while many continue to use their weekly envelopes), the participation of **ALL parishioners** is essential to ensure continued growth of our parish and the success of our programs, ministries, and outreach endeavors.

As reported in the summary financial statement, parish receipts totaled **\$1,141,876** for the fiscal year ending June 30, 2017, which exceeded the budget and resulted in the aforementioned 1.4% surplus, with our expenses in line with the budget.

Restricted & Extraordinary Donations decreased by 49% from the prior year, but we have planned for an increase for the next fiscal year. As previously communicated, these unanticipated special gifts are difficult to predict. They are heartfelt, and we ask parishioners to continue to remember the parish as you plan your charitable giving. Bequests from deceased parishioners, or gifts in celebration of special occasions in the lives of our living members are a meaningful way to mark an anniversary or event, and are very much appreciated by the parish.

Religious Education and Youth Ministry Tuitions decreased by 20% from the prior year, and we have assumed a further reduction of 9% next fiscal year to reflect the current number of children and youth enrolled in the various ministries.

Total Operating Expenses (excludes extraordinary repairs and Capital improvements) for the fiscal year ending June 30, 2017 totaled \$1,125,225 compared to our budget of \$1,126,047, including additional payments directed to our various parish charities as a result of surplus receipts.

As published in the Financial Statements on the Diocesan website, the Lay and Priest pension plans are significantly underfunded. The Diocese continues to explore ways to fund these obligations, but currently allocate a percentage of salaries to the Parishes even though the pension plan was frozen and has been replaced with a traditional “defined contribution” plan. This allocation is the primary cause of our benefit and payroll tax increase next year (in addition to Father Artur being here for the full fiscal year).

As highlighted in last year’s annual report, we included additional funds this past year to facilitate additional **preventive maintenance** services to preserve our Parish assets, e.g., repair/replacement of damaged exterior door /window casings and additional painting. These along with other initiatives were successfully completed.

All expenditures are carefully reviewed each month. As represented in the pie chart, most of the categories are fixed or “semi-fixed.” Parish staff is committed to faithful stewardship of resources. While striving to control unnecessary or excessive expenses, they are also



committed to maintaining quality ministries and programs at Christ the King. The one true variable expense represented in the diagram is Parish Charities. Although we were able to increase this category by 56% from last year, we hope to meet all the needs of the various organizations that reach out to us each year for assistance as we roll out the “We Care / We Share” initiative in the Looking Forward section.

Capital Expenditures

As previously communicated, there is a distinction between Capital Projects and the annual Operating result detailed above. Capital Projects are expenditures that are required for safety and enhancements to our Parish assets. Capital Projects are funded from our Capital reserve accounts, parishioners’ designated gifts, and Partners-in-Faith Campaign rebates. Below is a status update of the Building & Grounds Committee projects for this past fiscal year:

Capital Project	Status
New Sign	Completed
Church Air Conditioning	Completed
Parking Lot Lighting	Completed
Sidewalk repair/replacement	Work to commence August 2017
Parish Hall French Doors	Work schedule for Spring 2018
Church Roof	Requests for Proposals being evaluated by Engineer and Architect – work to commence in Fall 2017

Like many parishioners, this Committee works diligently and tirelessly “behind the scenes” to ensure your safety and to maintain and enhance our campus assets. A special “thank you” to John Barba, Kim Caldwell, Tamera Coelho, Paul Gisone, Tom McDermott, Jim Novotny, and Larry Wepler (chair).

Parish Investment Account

Capital reserves from the parish investment accounts are drawn upon in years of operating deficits, e.g., 2014-15 fiscal year; any operating surplus income is deposited into the parish investment accounts. As of June 30, 2017 the parish had \$3,079,902 in (restricted and non-restricted) savings. Our parish policy requires at least six months of operating expenses to be held in liquid assets such as cash, certificates of deposits, and money market accounts. The balance is invested in long-term diversified, high-quality equity, and fixed income investments. Non-restricted parish savings are available for ongoing repairs to our parish buildings and other capital expenditures.

LOOKING FORWARD

Pope Francis recently celebrated his fourth anniversary as the spiritual head of the world's 1.2 billion Roman Catholics. Throughout this time, he has spent much of his papacy towards practices that reach out to society's poor and marginalized. It is in this spirit that our Parish expands its current and future outreach programs with the introduction of:



Mission Statement

Guided by Christian values, the primary purpose is to benefit organizations serving the deserving and economically disadvantaged within the Paterson Diocese, and specifically within the surrounding communities of the Parish.

Through the generosity of a prior bequest, this initiative is being launched to both strengthen and streamline our parish's role as a charitable Catholic community. In establishing the initial Fund, parishioners have pledged contributions which will then be matched from interest generated from the bequest.

An Advisory Board has been appointed that will diligently review all funding applications and, where they align with the mission statement, analyze each one to provide financial help in a way that represents a fair and prudent allocation of available funds.

In the spirit of Catholic charity and fellowship, which has always led our Parish to share its good fortune with our disadvantaged neighbors, we passionately hope you will join us in supporting our new outreach program. If you have any questions regarding this newly established Fund and/or would like more information in order to contribute, please contact Sister Mary Joseph at the parish office at (973)539-4955 x 13.

Please review all the documentation associated with this Fund using the following link: www.churchofchristtheking.org/we-care-we-share



CHURCH OF
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FUNDING APPLICATION PROCEDURE FLOWCHART

Funding Application is received by the Outreach Endowment Advisory Board



General assessment is made as to whether the organization meets most of the Fund's criteria



If more information is needed (in the case of a non-organization), an Advisory Board Member will perform the necessary investigative work (e.g., phone calls, internet searches, etc.)



The (completed) Application will be logged and a response letter from the Advisory Board will be sent acknowledging receipt and explaining the review process and timing



During a regularly scheduled meeting, the Advisory Board will review and determine whether an organization should/should not be included on the final recommendation list. (If "No," the Advisory Board sends a letter of explanation to the requesting organization.)



Prior to the end of May and November, the Advisory Board meets for final review of all application requests and reaches agreement on what it deems a prudent and fair allocation of the available funds.



Final funding recommendations are submitted to Pastor for approval.

Note: For each fiscal year, the Pastor shall have sole discretion to approve and distribute up to twenty percent (20%) of the annual funded amount.